

Salisbury Composite High School

Parent Advisory Meeting Minutes

January 16, 2025, 6:00pm - School Library *Indicates written report provided

ATTENDEES: Curtis Starko (Principal), Kyle Samaratunga (Assistant Principal – Gr12), Kim Scott (Chair), Tracey Nielsen (Secretary – arrived late) and 1 Caregiver

REGRETS: Trina Boymook (School Trustee), April Childs (Vice Chair)

1. Call to order@6:05pm
2. Welcome and Introductions: Kim Scott
3. Approvals
 - Agenda – Approved
 - November Minutes - Approved
4. COSC Sharing and Parent Engagement Grant Money: Kim Scott
5. **COSC REPORT*** (prepared by Emma Small, EIPS & shared with Kim Scott)

Below is a brief overview of what took place at the COSC meeting on Jan 8, 2025.

KEY AGENDA TOPICS

- Board Report
- ATA Report
- PowerSchool data breach
- *Annual Education Results Report 2023-24*
- Assurance Reviews
- ASCA update
- Caregiver Series: January
- School Council Engagement Grant
- COSC Sharing: COSC Operating Procedures
- Provincial public education funding model
- Approved Division calendars

BOARD REPORT

Board Chair Cathy Allen shared the Board report. She discussed two topics:

- **Draft junior high curriculum** – Alberta Education has announced the junior high curriculum will be updated. The draft version of the curriculum is scheduled for piloting in September 2025, and the implementation of the updated curriculum is scheduled for September 2026. Once the draft versions are available for viewing, EIPS will make decisions regarding piloting of the updated curriculum.
- **Trustee election** – the next municipal general election will be held on Oct. 20, 2025. Those interested in running for a position on the EIPS Board of Trustees can submit nomination packages until **12 p.m. on September 22**. [Learn more](#)

ATA REPORT

Maxine Holm, new President of the ATA Local No. 28, introduced herself to COSC members and said she's excited to represent the ATA at the COSC meetings. COSC Vice-Chair Michelle Uytterhagen thanked previous president Deneen Zielke for all her hard work over the years, and COSC Vice-Chair Uytterhagen welcomed Holm as the new representative at COSC.

POWERSCHOOL DATA BREACH

Before speaking about the *EIPS Annual Education Results Report 2023-24*, EIPS Superintendent Sandra Stoddard discussed the recent PowerSchool data breach. More than 80 million student, staff and parent accounts were compromised worldwide. EIPS has nothing to do with the breach—PowerSchool has taken full responsibility.

Information has been shared with stakeholders across the Division, and PowerSchool will publish full incident details on **January 17**.

ANNUAL EDUCATION RESULTS REPORT 2023-24

EIPS Superintendent Stoddard informed COSC members the *EIPS Annual Education Results Report 2023-24* and its overview are available now. Both these documents can be found [online](#). Each school will also receive one printed copy of the report and three copies of the overview. Additionally, in-person attendees to the January COSC Meeting were able to take a printed copy of the report and the overview. If a representative from your school council did not attend the meeting in person but would still like a printed copy of the report, contact [Emma Small](#). *NOTE:* Requests are first-come, first-served, while supplies last.

ASSURANCE REVIEWS

EIPS Superintendent Stoddard stated all Assurance Reviews are complete. For the next COSC meeting, school councils are encouraged to discuss what they'd like to share regarding their goals and how they fit into their School's Education Plan.

ASCA UPDATE

The [Alberta School Councils' Association](#) is the provincial organization for families on school council. Below may be of interest to COSC members:

- ASCA will hold their annual conference on **April 26**. Their Annual General Meeting (AGM) will take place **April 27**. New this year, the ASCA Conference and AGM will be held entirely virtual. The cost for the conference will be \$100 per school council, with no limit on attendees.
- Regarding EIPS Board sponsorship for the ASCA Conference and AGM, the Board will make an official decision later in January. This decision will be brought to the February COSC Meeting. School Council Engagement Grant funds can be used for conference fees; however, COSC Vice-Chair Uytterhagen recommended waiting to hear the Board's decision on sponsorship first before committing any funds.
- ASCA is asking for [proposed advocacy resolutions](#) for the AGM. The deadline to [submit resolutions](#) is **12 p.m. on January 16**.

CAREGIVER EDUCATION SERIES: January

Recovery Alberta is hosting a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency and more. [Learn more](#)

SCHOOL COUNCIL ENGAGEMENT GRANT

Alberta Education is providing school councils with a \$500 [School Council Engagement Grant](#). Fifteen school councils have completed the grant application. School councils can still apply for their grant. Councils should plan to use their funds by the end of June. For more information about the grant process and FAQs, see the [EIPS website](#). If you have questions, contact [Emma Small](#).

Jennifer Daly and Marlene Crippin—co-chairs for Bev Facey Community High's school council—have put forward an opportunity to pool funds for a David Irvine presentation. Currently, Bev Facey, Fultonvale Elementary Junior High and Rudolph Hennig Junior High are pooling funds. If your school council is interested, send an email to tdaly01@telus.net by **January 31**. An option for pooling funds has been added to the grant application; however, councils should know which school councils are pooling funds before completing the form.

COSC SHARING: Operating Procedures

COSC member Krista Scott led members in an exercise to review the current [COSC Operating Procedures](#). She broke up the procedures, handed them out to small groups at the in-person meeting and had members read their part of the procedures critically to see what could be added, deleted or updated. Scott asked members

online to reflect about the procedures, as well. After these discussions, the conversation was brought back to the full table—members suggested the procedures be updated to reflect the new hybrid delivery of meetings and a deeper look at who can attend COSC meetings. COSC Vice-Chair Uytterhagen said they'll look at the procedures again at an upcoming meeting to review any proposed changes before the next school year.

PROVINCIAL PUBLIC EDUCATION FUNDING MODEL

EIPS Secretary-Treasurer Candace Cole presented on the provincial public education funding model, specific to the weighted moving average. This average can support school divisions with decreasing enrolment but leave students without funding for school divisions with increasing enrolment. A copy of the [presentation slides](#) is available on the EIPS website. Overall, no matter what public education funding model Alberta has, public education needs more funding in general.

APPROVED DIVISION CALENDARS

The [2025-26 and 2026-27 calendars](#) were approved at the December Board meeting. New for the upcoming school years, these calendars include an early dismissal every week for staff collaboration. Instructional hours for students and staff remain the same. On January 9, the official calendars were posted, and messages about the calendars were sent to families and staff. An [FAQ document](#) about the new calendars is available.

UPCOMING EVENTS AND IMPORTANT DATES

- January 13: [Division High School Information Session](#)
- January 15: [Fort Saskatchewan Outreach Program Information Session](#)
- January 22: [Sherwood Park Outreach Program Information Session](#)
- January 23: [Advanced Placement Information Session](#)
- January 27: [Family Literacy Day](#)
- January 28: [Sport for Life Information Session](#)
- January 28: [Logos Christian Elementary Program Information Session](#)
- January 29: Professional Learning Day (schools closed to students)
- January 30: Second semester begins
- February 1: 2025-26 [kindergarten registration](#) and [new student registration](#) opens at 9 a.m.
- February 4: [Ukrainian Language and Culture Program Information Session](#)
- February 4: [International Baccalaureate Programme Information Session](#)
- February 5: Early Dismissal
- February 6 and 7: North Central Teachers' Convention (schools closed to students)

Additional information from the Jan 8, 2025 meeting is available at eips.ca. The next meeting takes place on Feb 5, 2025. We look forward to seeing you there.

6. TRUSTEE REPORT*: Trina Boymook (read by Kim Scott in her absence)

In preparation for the upcoming Trustee election the Board approved to require a criminal record check to be included with candidates' nomination papers at the December 19 Board meeting.

Also, at this meeting the Board approved a new calendar that will include early dismissal every Wednesday. This will come into effect September 2025/26 school year.

The Board approved a new name for the replacement school that is being built on Sherwood Heights. The new name is Forrest Grove and will provide an opportunity for two school communities to define their new identity. The Board approved the school fee parameters that allow fees to be increase up to 2%. Exceptions may be provided upon review and approval of senior administration.

Re registration will begin in February where kindergarten will open on February 1 and go until the start of the year and re registration will begin February 10-24. If you are hoping to attend a school of choice or program of choice, please register during this time period. The following schools have closed boundaries for the upcoming school year.

- Davidson Creek Elementary

- École Campbelltown
- Salisbury Composite High – closed only to non-resident students
- Sherwood Heights Junior High

January 29 we will be holding our next FI and Lakeland Ridge Senior High attendance boundary transition engagement session to review the feedback received, provide information and seek feedback on a draft transition plan. The engagement session will be a drop in format starting at 5:30 – 7:30 in Sal's gym.

7. **PRINCIPAL'S REPORT***: Curtis Starko

Staffing:

- Business Manager
- Grade 11 Counselor
- Posted two jobs
 - Science (for Carmen Horne)
 - LA/SS (needed for extra sections)

Sports update

- Basketball

Fine Arts

- Miracle on 34th street
- Holiday Band Concert
- Fine Arts night happened last night

SAL open house:

- IB Feb 4 6-8
 - Open boundary for IB students at SAL
- Feb 12 6-8

Fees

- Current fee sheet
- Fee structure (course, extracurricular)
- How fees are composed
 - Consult with teachers, budget from last year
 - Extracurricular, depends on what tournaments the coach wants to do
- Questions/concerns/Feedback/discussion
- Will be posting our fees on our website along with contact information for questions
- Will be sending fee schedule along with a fee survey to all parents this week

Upcoming dates:

- School based PD: Jan 29
- Semester two starts: Jan 30
- IB night: Feb 4 6pm
- Teachers' convention Feb 6/7
- Open House Feb 12
- SAL for humanity will be at next meeting

8. Adjournment: 7:32pm

9. Next Meeting: February 27, 2025